

# **Health and Safety Report – P&R Committee July 2023**

## **Accidents and Near Misses.**

None.

## **Visits and Inspections Completed**

Coffee Machine Pressure Test – Watermark  
Intruder Alarm / CCTV Service – Watermark and Town Hall  
Fire Maintenance Inspections – Watermark  
Asbestos Inspection – Chapel  
Ladder Inspections – Watermark, Town Hall and Chapel  
Fryer/Boiler Inspections – Watermark  
Gas Service and Inspections – Watermark and Town Hall

## **Parks**

The roundabout at Victoria Park had been taken out of commission due to the handle fracturing. It was later removed from the park completely after it had been taken from its position by vandals and disposed of in the nature garden. The play area fence appears to have been pulled down however the officers have made safe the protruding fixings.

The play area tender bids have been submitted and the contract start date is set for August 2023. It is anticipated that replacement play equipment for both Victoria Park and MacAndrews Field plus new fencing for Victoria Park will be installed by the end of the year.

## **Other**

### **Erme Court**

Tetra Consulting Ltd have conducted a health and safety and fire risk assessment on Erme Court on behalf of Day and Bell Surveyors Ltd, the managing agents. Day and Bell have estimated a sum of £35,000 to address the hazards highlighted in the report. This is to be borne by the Erme Court tenants as part of their service charge. The report's priority indicator recommends a number of actions required within three and six months, however the report received is nearly two years and a half years out of date.

The Town Clerk raised this issue with the managing agents who responded that this was due to funding restrictions, and although the report was conducted in April 2021 none of the listed actions are serious. In this case, the issues relate to kerbs, signage, and overgrown vegetation and any serious items would have been rectified as a matter of urgency. They could refresh the assessment by asking the assessors to re-attend, but this would just add further costs and recommended renewal is every five years. Town Council officers will conduct their own survey of the site whilst referencing the Risk Assessment.

Julie Gilbert  
Assistant Town Clerk

Jonathan Parsons  
Town Clerk